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Organizational matters

Provisional agenda, annotations, list of documents and work plan

Note by the Executive Board secretariat

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Annotations and list of documents

Item 1
Organizational matters

In accordance with rule 7 of the Rules of Procedure of the Executive Board of UNDP and UNFPA, the Board will elect a new Bureau consisting of a President and four Vice-Presidents. According to the established pattern of rotation of posts among the various regional groups, the President of the Executive Board for 2004 should be elected from the Board members of the Asian and Pacific States group.

Under this item, the Executive Board will adopt the agenda and agree on the work plan for the session as presented by the Secretary of the Board. The Board will also approve the report on its second regular session 2003. A draft report was distributed to members of the Board for their comments; the final report contains comments received.

In accordance with decision 96/25, a work plan for 2004 was prepared by the secretariat in close consultation with the Bureau of the Board and is submitted to the Board for adoption.

Documentation

Provisional agenda, annotations, list of documents and work plan (DP/2004/L.1)

Report on the second regular session 2003 (DP/2004/1)

Decisions adopted by the Executive Board during 2003 (DP/2004/2)

Annual work plan for 2004 (DP/2004/CRP.1)

UNDP segment

Item 2
Evaluation

The Executive Board will have before it the full report on the assessment of the MDG reports and the management response addressing the major issues covered by the assessment.

Documentation

Management response to the assessment of the MDG reports (DP/2004/3)

Item 3
Multi-year funding framework

In response to Executive Board decision 2003/24, UNDP is submitting a proposal outlining an approach to report on the multi-year funding framework (MYFF), 2004-2007. The proposed approach should facilitate the measurement, collection and analysis of information on results, allowing the MYFF to become the main UNDP policy document and serve as the principal strategic resource and management tool. It will allow the organization to translate the goals and service lines set out in the MYFF into strategic guidance for country-level programming, thereby promoting programmatic focus further. The document will also describe how best to monitor and assess the implementation of organizational strategies. How UNDP intends to make distinctive contributions to development effectiveness will receive close attention. The document also introduces an approach for assessing internal performance and fostering strategic partnerships within the United Nations and beyond.

Documentation:

Proposals for reporting on the MYFF (DP/2004/4 and DP/2004/4/Add.1)

Item 4
UNIFEM

The UNIFEM multi-year funding framework, 2004-2007, provides strategic and management direction for UNIFEM to increase development effectiveness, strengthen partnerships and mobilize resources for the next four years. It highlights the importance of the UNIFEM role in the United Nations system as catalyst and innovator, promoting gender equality in line with national priorities and regional and global commitments. The MYFF introduces the strategic results framework, highlighting key goals to which all UNIFEM programmes will contribute, and the integrated resources framework, which seeks to achieve multi-year funding commitments to support the UNIFEM mandate.

UNIFEM looks forward to guidance and endorsement from the Executive Board in response to the strategic directions and priorities set out in the MYFF, 2004-2007, as well as to its willingness to recommend that full support is made available to cover the revenue needed to carry out this plan.

Documentation:

UNIFEM multi-year funding framework, 2004-2007 (DP/2004/5)

Item 5
Country programmes and related matters

The report on assistance to Myanmar contains the major conclusions, recommendations and strategic challenges identified by the independent assessment mission of the Human Development Initiative phase IV (2002-2004). This annual assessment is carried out in accordance with the mandate governing UNDP assistance to Myanmar, namely Governing Council decision 93/21 and Executive Board decisions 96/1, 98/14, 2001/15 and 2003/2. The Executive Board may wish to adopt a decision, the elements of which are contained in the report.

Under this item, the Executive Board will also be asked to: (a) take note of the one-year extensions of the second country cooperation frameworks (CCF) for the Democratic People's Republic of Korea and the Republic of Korea and of the first extension of the first subregional cooperation framework for the countries of the Organisation of Eastern Caribbean States and Barbados, approved by the Administrator; (b) approve a two-year extension of the second CCF for Guyana; and (c) approve a one-year extension of the second cooperation framework for technical cooperation among developing countries.

As requested by the Executive Board in its decision 2001/11, the following country programmes will be approved on a no-objection basis without presentation or discussion:

Africa region: Benin, the Central African Republic, Kenya, Niger, the Republic of the Congo and Sierra Leone;

Arab States region: Djibouti;

Asia and the Pacific region: Pakistan and Thailand;

Europe and the Commonwealth of Independent States region: Croatia, Lithuania, Poland and the Russian Federation;

Latin America and the Caribbean region: Ecuador.

Documentation:

Report of the assessment mission to Myanmar (DP/2004/8)

Extensions of country cooperation frameworks (DP/2004/9)

First extension of the second cooperation framework for TCDC (DP/CF/TCDC/2/EXTENSION 1)

Item 6
United Nations Office for Project Services

Pursuant to its decisions 2003/26 and 2003/27, the Executive Board will have before it a report of the Executive Director containing a full response to the recommendations of the independent review, a strategy for business acquisition and

the progress achieved in implementing internal reforms. The Executive Board will also have before it the report on the revised budget estimates for the biennium 2002-2003 and estimated financial results for 2003.

The Executive Board may wish to adopt appropriate decisions on the various recommendations and issues contained in these reports.

Documentation:

Report of the Executive Director of UNOPS on the implementation of the 2003 budget (DP/2004/6)

Report of the Executive Director of UNOPS on the implementation of the change management process (DP/2004/7)

Joint UNDP/UNFPA segment

Item 7
Recommendations of the Board of Auditors

The Executive Board will have before it a report providing an update of the actions taken by UNDP on the recommendations of the Board of Auditors as set out in document A/57/5/Add.1. The Executive Board may wish to take note that progress has already been achieved in most areas and that efforts are being made to address the issues that are still outstanding.

The UNOPS report on implementation of the recommendations of the Board of Auditors provides information on follow-up measures to the recommendations contained in the report of the Board of Auditors for the biennium that ended 31 December 2002.

Pursuant to decision 97/2, UNFPA provides an update on progress in implementing the recommendations of the United Nations Board of Auditors on UNFPA (contained in A/57/5/Add.7) for the biennium that ended 31 December 2001. The Executive Board may wish to take note of the follow-up measures taken or planned in implementing the recommendations of the United Nations Board of Auditors for the biennium 2000-2001, as contained in the annex to document DP/FPA/2004/1.

Documentation:

UNOPS: Follow-up to the report on the implementation of recommendations of the Board of Auditors 2001-2002 (DP/2004/10)

UNDP: Report on the implementation of the recommendations of the Board of Auditors, 2000-2001 (DP/2004/11)

UNFPA: Follow-up to the report of the United Nations Board of Auditors for 2000-2001: Status of implementation of recommendations (DP/FPA/2004/1)

Item 8
Report to the Economic and Social Council

The Executive Board will have before it the reports to the Economic and Social Council. The reports cover issues such as the implementation of the reform programme of the Secretary-General, the provisions of the triennial comprehensive policy review of operational activities for development, the follow-up to international conferences and the MDGs.

The Executive Board may wish to take note of the reports and transmit them, with its comments, to the Economic and Social Council.

Documentation:

UNDP: Report to the Economic and Social Council (E/2004/4-DP/2004/12)

UNFPA: Report to the Economic and Social Council (E/2004/5-DP/FPA/2004/2)

Item 9
Follow-up to UNAIDS Programme Coordinating Board meeting

As requested by the Executive Board at its second regular session 2003, the Board will have before it reports from UNDP and UNFPA on the relevant outcomes of the Fourteenth Meeting of the UNAIDS Programme Coordinating Board. The reports specifically demonstrate how the organizations propose or have begun to implement the recommendations.

The Executive Board may wish to take note of the reports.

Documentation:

UNDP follow-up to the UNAIDS Programme Coordinating Board meeting (DP/2004/13)

UNFPA response: Implementing the UNAIDS Programme Coordinating Board recommendations of June 2003 (DP/FPA/2004/5)

UNFPA segment

Item 10
Country programmes and related matters

Under this item, the Executive Board will have before it the intercountry programme, 2004-2007, which is designed to strengthen the capacity of countries to implement the Programme of Action of the International Conference on Population

and Development (ICPD) and the key actions of ICPD+5 and achieve the Millennium Development Goals. The proposed intercountry programme is consistent with the goals and outcomes of the UNFPA multi-year funding framework. The intercountry programme builds on lessons learned from the previous intercountry programme, 2000-2003, a review of which is also before the Executive Board.

The Executive Board may wish to approve the proposed UNFPA intercountry programme, 2004-2007, as contained in the report, in the amount of $226 million. The Board may also wish to take note of the review of the UNFPA intercountry programme, 2000-2003.

As requested by the Executive Board in its decision 2001/11, the following country programmes will be approved on a no-objection basis without presentation or discussion, unless at least five members have informed the secretariat in writing before the meeting of their wish to bring a particular country programme before the Executive Board: Benin, the Republic of the Congo, Kenya, Lesotho, Niger, Sierra Leone, Afghanistan, Pakistan, Cuba and Ecuador.

Documentation:

UNFPA intercountry programme, 2004-2007 (DP/FPA/2004/3)

Review of the UNFPA intercountry programme, 2000-2003 (DP/FPA/2004/3/Add.1)

Item 11
Multi-year funding framework

Under this item, the Executive Board will have before it the UNFPA multi-year funding framework, 2004-2007. The MYFF is the Fund's medium-term strategic plan and aims to strengthen the Fund's contribution to the implementation of the ICPD Programme of Action and the achievement of the MDGs. The MYFF comprises a strategic results framework and an integrated resources framework. The strategic results framework outlines the MYFF development goals, outcomes, indicators and strategies, and provides a rationale for their selection. The integrated resources framework sets out resource requirements for the MYFF period, 2004-2007. The report also outlines UNFPA plans to increase and monitor organizational effectiveness.

The Executive Board may wish, inter alia, to take note of the report, endorse the MYFF, 2004-2007, approve the integrated resources framework for 2004-2007, as contained in the report, and encourage all countries to assist UNFPA to reach a total resource figure of $1 523 million for the period 2004-2007.

Documentation:

The multi-year funding framework, 2004-2007 (DP/FPA/2004/4)

Item 12
Other matters

Review of the WHO/UNICEF/UNFPA Coordinating Committee on Health

At its third session (19-20 April 2001, New York), the WHO/UNICEF/UNFPA Coordinating Committee on Health (CCH) requested the CCH secretariat to conduct a joint review of the CCH terms of reference, roles, functions and methods of work in order to assess its relevance, value and effectiveness. Based on the findings of the review, it is recommended to the Executive Boards of the three organizations that the CCH be discontinued and that the secretariats of the three organizations continue to strengthen their coordination.

The Executive Board may wish to endorse the discontinuation of the WHO/UNICEF/UNFPA Coordinating Committee on Health.

Documentation

Review of the WHO/UNICEF/UNFPA Coordinating Committee on Health (DP/FPA/2004/CRP.1)

Joint session of the Executive Boards of UNDP/UNFPA, UNICEF and WFP (23 and 26 January 2004)

WORK PLAN FOR THE UNDP/UNFPA EXECUTIVE BOARD
FIRST REGULAR SESSION 2004
23 TO 30 JANUARY 2004, New York

Day/Date	Time	Item	Subject
Friday, 23 January	10:00 am 10:45 am		Election of the Bureau of the UNDP/UNFPA Executive Board
	11:00 to 1:00 pm		**JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP/UNFPA, UNICEF AND WFP** Theme: - HIV/AIDS: Regional initiatives
	1:30 to 2:45 pm		*UNFPA informal briefing on Reproductive Health Commodity Security* ***(UNFPA Headquarters)***
	3:00 to 6:00 pm		Theme: - Simplification and harmonization
Monday, 26 January	10:00 am 1:00 pm		**JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP/UNFPA, UNICEF AND WFP (cont'd)** Theme: - The Resident coordinator system
	1:30 to 2:45 pm		*UNFPA informal consultations on the Intercountry Programme 2004-2007 (UNFPA Headquarters)*
	3:00 to 6:00 pm		**JOINT MEETING OF THE EXECUTIVE BOARDS OF UNDP/UNFPA, UNICEF AND WFP (cont'd)** Themes: - Security
Tuesday, 27 January	10:00 am - 1:00 pm	I	ORGANIZATIONAL MATTERS Adoption of agenda and work plan for the session Adoption of the report on the second regular session 2003 Adoption of the annual work plan 2004 of the Executive Board **UNFPA SEGMENT**
		II	MULTI-YEAR FUNDING FRAMEWORK - The multi-year funding framework, 2004-2007
	1:30 to 2:45 pm		*UNFPA informal briefing on "Integrating Population and Poverty Reduction Strategies for the Achievement of the Millennium Development Goals: The Case of Nicaragua" (Conference Room C)*
	3 to 6 pm	II	UNFPA MULTI-YEAR FUNDING FRAMEWORK (cont'd)
		10	COUNTRY PROGRAMMES AND RELATED MATTERS - Intercountry programme, 2004-2007 - Approval of country programme documents
Wednesday, 28 January	10:00 - 1:00 pm		**UNDP SEGMENT**
		3	MULTI-YEAR FUNDING FRAMEWORK - Proposals for reporting on the MYFF
		4	UNITED NATIONS DEVELOPMENT FUND FOR WOMEN - UNIFEM multi-year funding framework, 2004-2007
	1:30 to 2:45 pm		*UNFPA informal briefing on Making Safe Motherhood a Reality - A Partnership for Policy and Action (Conference Room C)*

	3 to 6 pm	6	UNITED NATIONS OFFICE FOR PROJECT SERVICES - Report of the Executive Director on the implementation of the 2003 budget - Report of the Executive Director on the implementation of the change management process
Thursday, 29 January	10:00 - 11:00 am	2	EVALUATION - Management response to the assessment of the MDG reports
	11 am – 12 pm		*Informal consultation on "Transforming the mainstream - Gender in UNDP"*
	12:00 to 1:00 pm		*INFORMAL CONSULTATIONS*
	3 to 6 pm	5	UNDP COUNTRY PROGRAMMES AND RELATED MATTERS - Approval of country programme documents - Report of the assessment mission to Myanmar - Extensions of country cooperation frameworks - Extension of the second cooperation framework for TCDC
Friday, 30 January	10:00 am - 1:00 pm		**JOINT UNDP/UNFPA SEGMENT**
		7	RECOMMENDATIONS OF THE BOARD OF AUDITORS - UNDP: Report on the implementation of recommendations of the Board of Auditors for the biennium 2000-2001 - UNFPA: Follow-up to the report of the United Nations Board of Auditors for the biennium 2000-2001: Status of implementation of recommendations - UNOPS: Follow-up to the report on recommendations of the Board of Auditors for the biennium 2001-2002
		8	REPORT TO THE ECONOMIC AND SOCIAL COUNCIL - UNDP: Report to the Economic and Social Council - UNFPA: Report to the Economic and Social Council
		9	FOLLOW-UP TO UNAIDS PROGRAMME COORDINATING BOARD MEETING - UNDP: Follow-up to UNAIDS Programme Coordination Board meeting - UNFPA: Follow-up to UNAIDS Programme Coordination Board meeting
	1:45 to 2:45 pm		*Informal consultations on UNDP cost recovery*
	3 to 6 pm	12	OTHER MATTERS - Review of the WHO/UNICEF/UNFPA Coordinating Committee on Health - Pending decisions
		1	ORGANIZATIONAL MATTERS